

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

G.A.(GLC) Dept.- Sri V.Venkata Ramana, Director of Translations -Permission to surrender Earned Leave for (15) days with effect from 01.07.2021 for the purpose of encashment during the financial year 2021-2022 - Accorded - Orders - Issued.

GENERAL ADMINISTRATION (GENL & L&C) DEPARTMENT

G.O.RT.No. 1214

**Dated: 23-07-2021.
Read the following:-**

1. Circular Memo.No. 4338-A/95/FR.I/2013., Fin.(FR.I) Dept., Dt:18-02-2013.
2. From Sri.V.Venkata Ramana, Director of Translations, Lt.No.42-G/2021, dated:29.06.2021.

ORDER:

In terms of the orders issued in the references 1st read above, Government after careful examination of the matter hereby accord permission to Sri.V.Venkata Ramana, Director of Translations, to surrender (15) days of Earned Leave for encashment with effect from 01.07.2021 during the financial year 2021-22. He has availed this concession for (15) days as shown in column No.3 and the balance of E.L. is as shown in Column No.6.

Sl. No.	Name of the Officer/ Designation / Sri / Smt.	No. of days last Surrendered & Date	No. of Days E.L. at credit as on	No. of days now Surrendered and date w.e.f. which surrender allowed	Balance of E.L. at credit after present Encashment
1.	2.	3.	4.	5.	6.
1.	Sri.V.Venkata Ramana, Director of Translations.	01.07.2020-15.07.2020	300	15 days, w.e.f. 01.07.2021 to 15.07.2021	300-15= 285 +15 (w.e.f. 01.07.2021) = 300

2. The Drawing & Disbursing Officer, O/o the Director of Translations is requested to draw the pay and allowances for the number of days of Earned Leave surrendered by the individual now for encashment and disburse the amount to him.

3. This order does not require the concurrence of Finance Department as per rules in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

K PRAVEEN KUMAR
SPECIAL SECRETARY TO GOVERNMENT (GPM&AR)

To
The Drawing & Disbursing Officer,
O/o Director, Translation Department,
Undavalli, Guntur District, A.P.
Sri. V.Venkata Ramana, Director,
Director of Translation Department,
Undavalli, Guntur District, A.P.

Copy to
The PAO, Ibrahimpatnam, Vijayawada, A.P.
The DTA, Ibrahimpatnam, Vijayawada, A.P.

// FORWARDED :: BY ORDER //

SECTION OFFICER